STANDING ORDER No. 5 7 /2024
RECRUITMENT OF MALE & FEMALE CONSTABLES [EXECUTIVE][IT] IN
CHANDIGARH POLICE

1. INTRODUCTORY:

This Standing Order (SO) deals with the direct recruitment to the post of Constables (Executive)(IT), both male and female, in Chandigarh Police. The recruitment would be carried out by a Recruitment Board duly constituted by the Director General of Police. The SO will govern the entire process of recruitment and will contain the provisions under which the process of the recruitment would be carried out. The DGP would be the final authority to remove any difficulty arising in the process of recruitment under this Standing Order.

2. DEFINITIONS:

In this Standing Order, unless the context requires otherwise, the following expressions have the meanings hereby assigned to them respectively, that is to say: -

2.1. *Constable (Executive)(IT)* shall mean a post of Constable having technical expertise as per different domain specializations as specified in Annexure EQ-2, in the Executive Cadre of Chandigarh Police (including India Reserve Battalion) in the pay scale of Rs.21700-69100 in level-3 of 7th CPC and allowances as applicable and as may be amended from time to time. This post is classified as a Group "C" post by the Chandigarh Administration.

2.2. **"Scheduled Castes" (SC)** means such castes, races or tribes or parts of or groups within such castes, races or tribes as are deemed under article 341 of The Constitution of India to be Scheduled Castes. The details of the castes included as Scheduled Castes shall be governed by the castes specified for the Union Territory of Chandigarh in The Constitution (Scheduled Castes) [Union Territories] Order, 1951, as amended from time to time, as on the last date of submission of the application form. The list as last issued by the Department of Social Welfare, Chandigarh Administration is at Annexure 'SC'.

2.3. **"Other Backward Classes" (OBC)** means such backward classes of citizens other than the Schedules Castes and the Scheduled Tribes as may be specified by the Central Government lists prepared by the Government of India from time to time for purposes of making provision for the reservation of appointments or posts in favour of backward classes of citizens which, in the opinion of that Government, are not adequately represented in the services under the Government of India and any local or other authority within the territory of India or under the control of the Government of India. It is further clarified that for this Standing Order "OBC" means the castes specified in the State List of OBCs' issued for Chandigarh by Chandigarh

1

Administration, Department of Social Welfare, as on the last date of submission of the application form. For a complete list of castes included in this list see Annexure "OBC".

2.4. **"Economically Weaker Sections" (EWS)**[1] means such persons who are not covered under the existing scheme of reservation for the SC/ST and Socially and Educationally backward classes, to receive the benefits of reservation on a preferential basis in civil posts and services of Govt. of India whose family has gross annual income below Rs.8:00 lakhs. All the persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income (1)5 Acrs of Agriculture Land and above (ii) Residential Flat of 1000 sqft and above (iii) Residential Plot of 100 Sq Yards and above in notified municipalities (iv) Residential plot of 200Sq yards and above in areas other than the notified municipalities.

2.5. **"Wards of Police Personnel" (WPP)** means the sons and daughters of serving Chandigarh Police personnel, or of Chandigarh Police personnel who died while in service and the sons and daughters of retired Chandigarh Police personnel (on superannuation or by voluntary retirement-whether living or deceased). The sons and daughters of Chandigarh Police personnel dismissed, discharged, removed from service or given compulsory retirement shall not be considered as **"Wards of Police Personnel"**. Intending candidates applying under this category must obtain a certificate from the competent authority in the Performa given in Annexure 'WP'.

2.6. **"Chandigarh Police Personnel"** shall mean any employee of Chandigarh Police of whatever rank and group including Group D (formerly Class-IV) employees.

2.7. **"Departmental Candidate"** for this standing order means a Group 'D' employee enlisted in Chandigarh Police with a minimum of 3 years of continuous service as on the cutoff date.

2.8. **"Ex-Serviceman** "shall have the same meaning as set out in the definition of Ex-servicemen in the Rules called the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as reproduced in Annexure 'EX'.

2.9. **"Punjab Police Rules" (PPR)** means Punjab Police Rules, 1934 as they existed on 01/11/1966 and as further amended or modified by the Chandigarh Administration from time to time.

2.10. **"Home Guard Volunteer" (HGV)** means a serving volunteer of the Chandigarh Home Guards. Candidates seeking age relaxation under this category must obtain a certificate from the competent authority in the proforma given in Annexure 'WP'.

2.11. **"Director General of Police" (DGP)** means an officer of the rank of Director General of Police or any other rank who performs the functions of Head of Police Force in respect of Chandigarh Police.

3. **INITIATION AND CUT-OFF DATE:**

At the starting of the new cycle of recruitment, the Administrative Officer (Ad.O.) of Chandigarh Police will put up to the DGP/IGP through the DIGP/SP (HQ) the vacancy position for the post of Constables (Executive). The vacancies will be classified category-wise, i.e. General (un-reserved), Scheduled Castes (SC), Other Backward Classes (OBC), EWS, Ex-

---

[1] Govt. of India OM No.36039/01/2019-Estt(Res) dated 19.01.2019 .

servicemen, Sports quota and compassionate appointments as per the sanctioned and existing strength as on the first of January of the said calendar year. The DGP shall thereafter decide on the number of vacancies to be filled by Constables (Executive)(IT),depending on the functional requirement and the availability of training infrastructure, subject to the condition that maximum 5% of the sanctioned posts of Constable (Executive) shall be filled by Constables (Executive)(IT).

Further, the number of vacancies of Constable (Executive)(IT) shall be divided as per the domain specializations mentioned below based on the functional requirement of Chandigarh Police to handle its IT needs.

1. Cyber Security
2. Data Mining
3. Network Management
4. Data Analytics
5. Wireless & Telecommunications
6. Website Administration
7. Computer/ Digital Forensic Analysis
8. System Administration
9. Programming/ Coding
10. Database Administration
11. IT Support
12. Cyber Crime
13. OSINT Analysis

The cut-off date for all purposes such as age, minimum educational qualification etc. will be the date of publication of advertisement, unless otherwise specified.

4.   MODE OF RECRUITMENT:

Recruitment to the posts of Constables (Executive)(IT) in any given year shall be carried out entirely by direct recruitment through competitive examination.

A candidate will be allowed to apply for maximum 3 domain specializations in the application form.

5. RESERVATION OF VACANCIES:

Vacancies proposed to be filled up by direct recruitment in any recruitment year shall generally be reserved as per government policy and guidelines issued from time to time. The present position of reservation in Group 'C' posts in the UT of Chandigarh is as follows:-

5.1. Vertical reservation:
    5.1.1.   Scheduled Caste candidates: 18%
    5.1.2.   OBC candidates: 27 %
    5.1.3.   Economically Weaker Sections: 10%[2]

5.2. Horizontal Reservation[3]:
    5.2.1.   Ex-Servicemen[4] candidates: 10%[5]
    5.2.2.   Women candidates: 33%

---

[2]Chandigarh Administration, Home department Notification No. 19/1/13-IH(10)-2019/7185 dated 01.05.2019 refers.
[3] Within the Horizontal Categories, vertical reservation for SC (18%) and OBC (27%) shall apply.

[5] The benefit of reservation for ex-servicemen shall be provided in terms of the Notification dated 15.12.1979 issued vide No.39016/10/79-Estt.(C) of Government of India/Bharat Sarkar, Ministry of Home Affairs/Grih Mantralya, Department of Personnel and Administrative Reforms, New Delhi.

However, in any given year, the vacancies in any of the categories may vary as per backlog of one or more categories. The advertisement for the recruitment process shall carry the details of the total vacancies to be filled and the category wise breakdown of the vacancies.

In case seats under reserved category could not be filled due to non-availability of suitable candidates, then vacancies may be filled up from the candidates of other categories.

6. RECRUITMENT BOARD/S:

The DGP shall exercise overall supervision on the entire recruitment process, specifying the number of vacancies to be filled along with gender ratio and representation of various categories as per vacancies and backlog, if any. He shall further nominate one or more Recruitment Board(s) as per vacancies and backlog, if any. He shall further nominate Recruitment Board(s) with one Chairperson (of the rank of DIG/SSP/SP) and other Members (of the rank of ASP/DSP) to conduct different phases of recruitment such as Physical Endurance and Measurement Test (PE&MT), Written examination, etc. If necessary, a panel of officers of the ranks of SSP/SP and ASP/DSP may be nominated to work on different dates, especially during large scale recruitments. The requisite number of Non-Gazetted Officers (NGOs) and Other Ranks (ORs) to assist the Recruitment Board(s) shall be deputed by the Police Headquarters (PHQ) with the approval of DGP, Chandigarh. Frequent changes shall be made amongst the staff connected with the physical tests and measurements, if considered necessary, by calling officers/men from different Units/IRB. However, the DGP, Chandigarh may entrust, either in whole or in part, the task of PE&MT, conduct of written test and evaluation of answer sheets, biometric checks, or any other kind of assessment of applicants to an independent agency. The DGP/IGP may also nominate different recruitment boards at different geographical locations as per administrative convenience.

7. ESSENTIAL QUALIFICATIONS:

The minimum standards of the age, educational and other qualifications, of Physical Endurance and Measurement Test and the requisite medical standards are set out as Annexure "EQ-2", "PQ" and "MQ" respectively.

8. DRIVING AND COMPUTER SKILLS:

8.1. Driving Skills:-

Driving skills are now an integral part of the skill set required for the post of Constable (Exe) and their candidature shall be validated only if they accept this stipulation in the application process. Therefore, possession of a valid driving license to drive both, two-wheelers and four-wheel vehicles, is mandatory for candidates of all categories as on the date of submission of online application. However, this condition may be waived off by the DGP/IGP in case of women in any given recruitment as a special case to widen the base pool of women candidates.

8.2. Computer Skills:

ICT course is mandatory at entry level as per instructions issued by the Chandigarh Administration vide letter No.28/69-IH(12)/Pers.&Trg-2019/17927 dated 25.11.2019 (Attached as Annexure "CSQ").

9. BIOMETRIC REGISTRATION:

To prevent impersonation at each stage of recruitment, i.e., Physical Measurement & Endurance Test (PE&MT), written examination, medical examination and final joining of training, biometric identification (Fingerprints or IRIS Scan or any other biometric) shall form an integral part of the process.

10. E-GOVERNANCE AND "ONLINE" APPLICATION PROCESS:

To promote the objectives of e-governance, the application process shall be entirely online and paper application forms shall neither be made available nor be accepted. 'Online'

application link shall be available on the website of Chandigarh Police i.e. www.chandigarhpolice.gov.in.

Detailed instructions on eligibility criteria, filling out of application forms, deposit of requisite fee and method of communication shall be provided in the advertisement for the posts as well as on the website of Chandigarh Police. Candidates will be expected to have their email ID and a unique mobile phone number for effective communication. For all queries, clarifications, communications related to recruitment, candidates shall be encouraged to correspond by email to be specified in the advertisement.

Detailed instructions on filling out the forms, depositing of fee, uploading of photo, documents & signatures, shall be provided in the dashboard on the opening page of the online application website. Chandigarh Police may also tie-up with one or more service providers to accept application fee and to assist the applicants to fill out the online application forms. The collection charges or processing fee charged by such service providers shall be payable by the candidates and shall be in addition to the application fee payable to Chandigarh Police.

Candidates would be required to certify that all information mentioned in the online application form is true to their knowledge and nothing has been intentionally withheld. Any discrepancy noticed at the later stage would make their candidature or Selection liable to be cancelled without any notice.

The candidate would be considered only for the category filled in by him/her in the online application form. No change in the category would be allowed at a later stage in any circumstances.

11. SCHEDULE OF FEES:

An application fee shall be charged as under:

11.1.	General candidates	Rs. 1000/-
11.2.	OBC candidates	Rs. 1000/-
11.3.	SC candidates	Rs.800/-
11.4.	EWS	Rs. 800/-
11.5.	Ex-Servicemen	Exempt

12. APPLICATION SCRUTINY:

The period for online application shall not be less than twenty-one (21) days. The specific dates and time for all events shall be given in the advertisement inviting applications and shall also be posted on the website of Chandigarh Police. Once the document submission period is over, the online forms shall be scrutinized by one or more Scrutiny Committee(s), as the need may be, to be constituted by the DGP consisting of an SP/DSP, two Inspectors and NGOs and ORs as required. The Scrutiny Committee shall screen the applications and compare the information provided online with the scanned copies of the supporting documents and weed out ineligible candidates. The application fee of candidates found ineligible shall not be refunded. It is clarified that during scrutiny, only rectifications of applications accepted during the application period will be allowed and no new applications shall be entertained.

However, of application process is being handled by an independent agency then the scrutiny etc. would be as per the terms and conditions of contract/MoU with that agency.

13. ISSUE OF ADMIT CARD FOR WRITTEN EXAMINATION:

All candidates who register themselves on the website being provided by the Department and whose applications are found to be in order and are provisionally accepted by the Department as per the terms and conditions of the Notice of Examination will be issued Admit Card (AC) for appearing in the Written Test/Computer Based Examination/OMR Sheet Based Test which will be uploaded on the official website of Chandigarh Police and it is the responsibility of candidates to download the same and will produce at the time of written examination along with recent passport size photograph and signature in blue ink.

14. WRITTEN TEST/CBT TEST/OMR SHEET BASED TEST:

All candidates [including ex-servicemen], shall be put through a written test/Computer Based Test/OMR Sheet-based test which shall consist of Tier-I and Tier-II.

Tier-I Test shall carry 100 marks. The questions shall be multiple choice objective type and will carry one mark for every correct answer and a negative marking of 0.25 for every wrong answer and shall include questions on :-

- General Knowledge/ Current Affairs
- Reasoning
- Numerical Ability

Tier-II Test, carrying 50 marks, shall test the proficiency of candidates in their area of specialization as per syllabus attached (Annexure 'S'). The questions shall be multiple choice objective types and will carry one mark for every correct answer and a negative marking of 0.25 for every wrong answer.

The question paper for the written test shall be in Hindi, English and Punjabi. Each candidate will be given the test paper only in the language selected by the candidate during the application process. Change of medium will not be permitted.

15. CUT OFF MARKS FOR TIER-I TEST:

The minimum qualifying cut-off marks in Tier-I test for each category shall be as follows:-

General Candidates	40%
SC Candidates	35%
OBC Candidates	35%
Ex-Servicemen Candidates	30%

However, the DGP may lower the cutoff marks in case the requisite number of candidates have not qualified.

Only those candidates who score the above mentioned qualifying marks in Tier-I shall be eligible for evaluation of their Tier-II Test. Shortlisted candidates after written test will be called for PEMT @10 times of each category of candidates in merit order.

16. DECLARATION OF WRITTEN TEST/OMR SHEET BASED TEST RESULT:

The answer keys will be uploaded on Chandigarh Police website within 24 hours after the end of the test (s) to invite objections and will remain on the website for 72 hours, after which no objections would be entertained. The DGP/Independent Agency (as the case may be) may, if deemed necessary, constitute a committee of experts to deal with the objections and finalize the answer keys. The finalized answer key/s of question papers shall also be uploaded on the website. The OMR sheets shall be evaluated as soon as possible after the finalization of the answer keys and thereafter, results of written exam/OMR sheet based test would be compiled category-wise and gender-wise. The list of qualified candidates would be uploaded on the official website of Chandigarh Police.

17. ISSUE OF ADMIT CARD FOR PHYSICAL ENDURANCE & MEASUREMENT TEST (PE&MT) :

Each candidate declared successful in the written/CBT shall be issued a fresh admit card for the Physical Endurance & Measurement Test (PE & MT) which will be uploaded on the official website of Chandigarh Police and it is the responsibility of candidates to download the same and produce at the time of PE&MT duly signed by the applicant along with recent passport size photograph.

18. PHYSICAL ENDURANCE & MEASUREMENT (PE&MT):

PE&MT shall be conducted by one or more Boards consisting of one SSP/Comdt./SP assisted by 2 or more ASsP/DSsP to be nominated by DGP, Chandigarh, and other subordinate staff as required. The subordinate staff for assistance will be detailed by the PHQ.

The PE & MT may incorporate RFID-based automated measurement of race timing and electronic measurement of height &chest or other such technology. Electronic measurement equipment shall be regularly checked by I/C Computer Cell, to ensure that they are accurately calibrated and are functioning properly.

The ASP/DSP/Insp. detailed for physical measurement and endurance tests will personally supervise the same and will be responsible for the correctness in measuring and faithful recording of the same. The SSP/Comdt./SP in-charge of each PE&MT board shall supervise the work and carry out test checks to ensure that the work is done properly and honestly. He will also clearly brief all the ASP/

DSP/Insp. and other staff detailed for the task.

The outcome of endurance tests and physical measurements shall be recorded on the spot by the GO/In-charge in his handwriting unless recording of that measurement is automated. Errors, if any, should not be obliterated but should be struck out clearly and corrected entries should be attested by the GO/Inspr. concerned. The same shall be handed over to SSP/Comdt./SP who will keep them in safe custody.

PE&MT will be conducted as per criteria laid down in Annexure-PQ.

All candidates shall be subjected to a dope test during the PE&MT.

19. APPELLATE BOARD FOR PE&MT:

An Appellate Board consisting of one IGP/DIG/SSP/Cmdt./SP and one or more officer(s) of appropriate ranks shall be constituted by the DGP, Chandigarh to consider the appeals filed by candidates against the measurement of height and chest and to carry out re-measurement on the same day or as early as possible. Appeal forms shall be made available in the on-site office of the Chairman of the Board for PE&MT and no appeal shall be entertained once the candidate leaves the PE&MT ground.

20. BONUS MARKS

20.1 In order to maintain high standard of physique, the following bonus marks will be awarded to the candidates appearing for the physical endurance and measurement Test (PE&MT) :-

Male candidates having height 183 cm or above.	02
Female candidates have height 165 cm or above	02
For Hill Areas candidates:- >Male candidates having height 178 cm or above >Female candidates have height 160 cm or above	02 02

20.2. In line with the instructions of Govt. of India, incentive to NCC certificate holder will be granted the marks as under:-

NCC "C" Certificate	5% of the maximum marks of the examination (excluding the bonus marks)
NCC "B" Certificate	3% of the maximum marks of the examination. (excluding the bonus marks)
NCC "A" Certificate	2% of the maximum marks of the examination. (excluding the bonus marks)

21. OVERALL MERIT LIST:

Based on the marks obtained in the written test Tier-I and Tier-II, Bonus Marks and PEMT result, and the number of vacancies available in each category, a merit list shall be prepared by category and by gender, against each domain specialization, as follows:

1. General: Male, Female & Ex-Servicemen
2. SC: Male, Female & Ex-Servicemen
3. OBC: Male, Female & Ex-Servicemen
4. EWS: Male, Female & Ex-Serviceman

A candidate can fall in the merit list of only one domain specialization.

It is clarified that candidates of SC and OBC Category who score total marks enabling them to be eligible for selection in the Merit List of General candidates, shall be treated as 'General' candidates on the principle of 'On Own Merit' (OOM) provided they have not availed any benefit of relaxed standards[6].

22. WAITING LIST:

At the time of the declaration of Merit List, a 'Waiting List' of candidates shall also be announced for each domain specialization on the lines of Para 20.1 to 20.4, up to 25% of the number of vacancies advertised subject to having obtained the minimum cut-off marks for their category as in para 15. In case candidates higher up in the merit list (category-wise) do not make it through the medical examination or police verification, or are unable to join the training due to personal reasons or other exigencies, candidates of the same category (or other category, in case of unavailability of candidate from same category) from the waiting list can be appointed in the order of merit. The waiting list shall be valid for three months from the date on which the candidature of any of the candidates in the main list is rejected on grounds of medical fitness, antecedent verification or any other ground or till the next recruitment for the same post is advertised, whichever is earlier. However, the total number of candidates selected in any recruitment shall not exceed the number of vacancies advertised.

23. RESOLUTION OF TIES:

In case of two or more candidates of the same category and gender obtain the same total marks in the written examination; the following principles shall be applied one after another in the following manner till the tie is resolved:

23.1. Total Marks of Tier-I and Tier-II Test (excluding any Bonus Marks)

23.2. Then, by date of birth, the older candidate getting advantage.

23.3. Then, by educational qualification, higher education getting advantage.

23.4. Then, by height (in PE&MT), the taller candidate getting advantage.

24. DECLARATION OF SELECTED AND WAITLISTED CANDIDATES:

Once the Merit List and the Waiting List has been approved by the DGP, the same shall be uploaded on the website of Chandigarh Police and may also be published in leading newspapers. Selected candidates shall also be informed by email and by SMS on email id and mobile phone number filled up by them in the application form.

25. MEDICAL EXAMINATION:

Candidates placed in the Merit List shall be medically examined by doctors in government hospitals in Chandigarh as per the standards prescribed in Annexure 'MQ'.

25.1. Waitlisted candidates shall be called for medical examination as per requirement but being subjected to such medical examination will not confer any legal claim or right upon such waitlisted candidates for appointment to the post.

25.2. Candidates who fail to clear the medical examination shall be entitled to appeal to the DGP, within 7 days of being rejected, for being examined by a Medical Board for which a request shall be made by the DGP to Director, Health Services, UT of Chandigarh, through Home Department, Chandigarh Administration, and the decision of the Board so constituted shall be final and binding.

---

[6] Refer OM No. 36011/1/98-Estt. (Res) of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, dated 1st of July, 1998.

26. ANTECEDENTS AND BACKGROUND CHECKS:

Candidates who are declared medically fit will be subjected to antecedent and background checks through the authorities concerned.

26.1 Educational qualification certificates, driving licenses and computer skill certificate of candidates, discharge certificates of ex-servicemen, caste/class certificates in case of SC/OBC candidates, and all other documents relied upon by the candidates in support of their eligibility or for seeking relaxation shall be got verified from the issuing authorities. Any candidate, whose document submitted as part of the application process is found forged or tampered, at any stage, shall render himself liable to criminal prosecution. In case, such forgery or tampering is detected after he joins service, he shall be liable to departmental proceedings leading to dismissal from service in addition to criminal prosecution. The candidature of any candidate whose documents are found to be forged/tampered shall be summarily rejected.

26.2. While filling out the verification forms, candidates must truthfully declare their involvement in any civil or criminal case registered against them along with the present status of the case, whether the pending investigation, pending trial or decided. In the case of decided cases, the outcome must be truthfully declared whether acquitted, discharged or convicted. It is clarified that mere involvement in a case will not be cause for rejection of the candidature of the applicant. Such cases will be referred to a screening committee to be constituted by the IGP under the provisions of PPR 12.14 **and as contained in Chandigarh Police Standing Order 44/2010 issued vide No. 21687-90/UT/E-2/dated 23.06.2010** and the screening committee shall make a recommendation regarding the suitability of the candidate with due consideration to the facts and circumstances of the case, his role in the case, age at the time of involvement, grounds of acquittal as elucidated in the judgment, etc.

26.3. Departmental candidates, if selected, should be clear from Preliminary Enquiry (PE), Departmental Enquiry (DE), Criminal Case, Vigilance Enquiry, etc., and in case they are not, their candidature shall also be referred to the Screening Committee for making a recommendation on their suitability as in Para 25.2 above.

26.4. However, willful and even inadvertent non-disclosure and/or concealment shall be viewed adversely, and the candidature of such applicants shall be summarily rejected.

26.5 If any discrepancy /non-disclosure/forgery/ tempering etc. as mentioned in this section is found out after appointment to service, he/she shall be liable for departmental proceedings which ordinarily will result in dismissal from service.

27. LETTER OF OFFER OF APPOINTMENT:

Candidates in the Merit List who are declared medically fit and whose antecedents are verified shall be given a provisional **'letter of offer of appointment'** by registered post/courier service in addition to intimation by email and SMS for joining the Basic Training Program for Recruit Constables on a given date and time. The appointing authority should include a clause in the offer of appointment as follows: -

"The appointment is provisional and is subject to verification of the caste/tribe certificate through proper channels and if the verification reveals that the claim of belonging to SC/OBC, as the case may be, is false, the candidate/police personnel will be dealt departmentally under the provisions of the Punjab Police Rules 12.21 or 16.24, as the case may be, and action will be taken to dismiss/remove him/her from service or to take any other action as warranted under the facts and circumstances of the case without prejudice to such further action as may be taken under the provisions of criminal law for the production of false certificates".

The list of candidates finally selected will also be put up on the Chandigarh Police Website stating the date of joining for training.

28. BASIC TRAINING JOINING TIME:

Candidates who are issued a 'letter of offer of appointment' by PEB shall be expected to join on the date and time given for joining of training. Those who do not join the training on time, latest within fifteen (15) days after the date fixed for the commencement of the training, will be deemed to be disqualified unless he/she seeks and obtains exemption on the extreme medical condition of the candidate/ compassionate etc. grounds for permission to join training with the next batch. The period of joining time may be extended at the sole discretion of the DGP/Chandigarh for reasons to be recorded in writing and for the period specified therein, subject to a maximum of 4 months from the date of joining mentioned in the offer letter.

29. RETENTION OF RECRUITMENT RECORDS:

After evaluation and preparation of the result, physical records, such as OMR sheets, attendance sheets, records of PE&MT, the video recording of PE&MT and the written exam, etc., shall be sealed and handed over to the DSP/Recruitment for safe custody. Two copies of the data collected in the online application process shall also be prepared. One copy shall be kept with the sealed records and the other shall serve as a working copy along with a working copy of the result (as in para 20) for dealing with complaints and with RTI applications.

The physical record as detailed above shall be retained for three years from the date of declaration of Merit List. The period can be extended beyond three years till such time the court matters, if any, are finally disposed of. Before the final disposal of the physical records, approval of the DGP shall be sought and obtained.

30. CERTIFICATE OF APPOINTMENT:

Selected candidates who join training shall be given a 'Letter of Appointment' and shall also be issued a 'Certificate of Appointment'.

31. BASIC TRAINING PROGRAM:

On appointment, the candidates shall be required to undergo and complete a basic training course and pass out of Recruit Training Centre of Chandigarh Police or any other institute selected for the purpose by the DGP as per Standing Order No. 25/2015 issued vide No. 38268-87/UT/E-1dated 09/09/2015 and as may be amended from time to time.

32. INTER-SE SENIORITY:

Inter-se-seniority within a batch shall be determined in equal proportion (50:50) by:

31.1 Marks obtained in entrance examination process (Tier-I + Tier-II).
31.2 Marks obtained in aggregate of Indoor and Outdoor training at RTC or other institute selected for the purpose.

Based on combined proportionate marks of 31.1 & 32.2 above, a gradation list of constables shall be prepared and maintained by the Administrative Officer in the concerned branch.

33. ANNEXURES:

This Standing Order contains the following annexures and they form an integral part of this Standing Order:

Annexure   Subject Matter

'EQ-2'   Essential Qualifications of Age, Education and Driving License

'SQ'   Domain Specialization wise Syllabus for Tier-II Test

'PQ'   Qualifying Standards for Physical Endurance & Measurement Tests (PE&MT).

'MQ'   Qualifying Medical Standards.

'EX'	Definition and other important notifications related to Ex-Servicemen
'SC'	Certificate Performa, Current List of castes[7] included in the List of scheduled Castes for Chandigarh and other important issues related to Scheduled Castes.
'OBC'	Certificate Performa, Current List of castes included in the List of OBC for Chandigarh[8] and other important issues related to Other Backward Classes.
'MC'	Miscellaneous papers related to this standing order.

[The Director General of Police reserves the right to modify/amend any of the clauses of this Standing Order, at any stage of the recruitment process in order to ensure the smooth and fair conduct of the process].

Ranjan 03.01.24
(Praveer Ranjan, IPS)
Director General of Police
Union Territory, Chandigarh

Dated :2nd January 2024

NO _906_ /UT/GII dated 4.1.2024

---

[7]Current List of Castes tor Chandigarh may be been on the website of Social Welfare Department of Chandigarh Administration.
[8] Chandigarh Administration, Social Welfare Department, Notification No. SW/OBC/2015/2451 dated 26.03.2015

ESSENTIAL QUALIFICATIONS OF AGE, EDUCATION AND DRIVING LICENCE FOR THE POSTS OF CONSTABLES (TECHNICAL) IN CHANDIGARH POLICE.

Qualification	Male	Female
Age[1] (in completed years on the cut-off date)	18-25	18-25
Relaxable by:.	18-28	18-28
In case of OBC candidates: by 3 years		
In case of SC candidates: by 5 years	18-30	18-30
For serving Home Guard Volunteers[2]		
With a service of 2 years by 2 years	18-27	18-27
With a service of 3 years by 3 years	18-28	18-28
With a service of 4 years by 4 years	18-29	18-29
With a service of 5 years by 5 years	18-30	18-30
With a service of 6 years by 6 years	18-31	18-31
With a service of 7 years by 7 years	18-32	18-32
For Wards(Sons & Daughters) of Police Personnel [3]		
Serving . by 2 years	18-27	18-27
Retired(living or deceased) by 2 years	18-27	18-27
Died in service by 3 years	18-28	18-28
In case of Departmental candidates upto 40 years	<=40	<=40
In case of Ex-Servicemen upto 45 years	<=45	N/A
Wives of Ex-Servicemen upto 45 years	N/A	<=45
Dependent Child of Ex-Servicemen /As per category	--	--

Minimum Educational Qualifications: (As on the date of application)	Male & Female

Domain Specialization	Minimum Educational Qualifications.
Cyber Security Data Mining Network Management Data Analytics Wireless & Telecommunications Website Administration Computer/Digital Forensic Analysis System Administration Programming/ Coding Database Administration IT Support Cyber Crime	• Bachelors(Minimum 3 years)/Masters(Minimum 2 years) degree in the fields of : o Computer Science, or o Electronics, or o Instrumentation, or o Communication, or o Information Technology, or o Mechatronics, or o Computer Applications, or o Date Sciences, or o Computer Sciences and allied fields* From any University/Institution recognized by Central/State Government and /or approved by AICTE/UGC; or • Associate Member of the Institution of Engineers (AMIE) Section A and B) in Computer Science.
OSINT Analysis	• Bachelors Degree in any field, and • Minimum 1-years diploma/ course in OSINT/related platforms. from any University/Institution recognized by Central/State Government and/ or approved by AICTE/UGC.

Driving License: (As on the date of application)	Male & Female
For all[4] Candidates (including ex-servicemen):	A valid Driving License[5] issued by the Licensing Authority to drive throughout the territorial jurisdiction of India, a "Motor Vehicle" of the following classes" "Motor Cycle" AND "Motor Car". It is certified that license for "Light Motor Vehicle" and "Transport Vehicle" being a heavier class than "Motor Car", shall be deemed to fulfil the conditions of "Motor Car" but such applicants must be licensed to drive a " Motor Cycle also.

Note: A person applying for Constable (IT) will be allowed to apply for maximum three different domain specializations.

Syllabus for Domain and Specialization/ Function
(Constables/Technical)

Annexure = "P Q"

1. Cyber Security

Cyber Security
• Fundamentals of Cyber Security
○ Cybersecurity Concepts and Security in Evolving Technologies
○ Information and network security
○ Cyber Attacks
○ Cyber Laws and Forensics including IT Act, Personal Data Protection Bill 2019 and Cert-In Rules 2013
• Security Architecture
○ Identity and Access Management
○ Understanding Security Operation
○ Incident Response Process
○ Contingency Planning in the event of cyber attack
○ Logging, Monitoring and Auditing
○ Security Event generation and Collection
• Network and Communications Security
○ Principles and Components of Network Security
○ Types of Attack
○ Fundamentals of Connections, Requests, Ports and Packets
○ Design and Configuration of Firewalls
○ VPN Configuration
○ IDS Configuration
○ Concept of Keys and Encryption Techniques
○ Kerberos and Hashing Techniques
○ Symmetric Key Cryptography and Algorithms (DES and AES)
○ Public Key Cryptography (RSA) and Message Authentication
○ Digital Signatures
○ IPSec Protocols
• Web Application Security
○ Web Application Security Fundamentals
○ Web Application Vulnerabilities
○ OWASP Top 10 Vulnerability
○ Web Application Mitigations

Cyber Security

- Ethical Hacking and VAPT
  - Ethical Hacking
  - Vulnerability Assessment
  - Penetration Testing
- Cyber Forensics and Investigation
  - Fundamentals of Cyber Forensics and Investigation, Acquiring Evidence
  - Investigation
  - Windows and Linux Artifacts Analysis and Document Forensics
  - Email Forensics and Mobile Forensics – Investigation Techniques
  - Fundamentals of Security in Android, Vulnerability in Public Exploits
  - Laws

- Malware Analysis
  - Fundamentals of Malware Analysis
  - Advanced Static and Dynamic Analysis

2. Data Mining

Data Mining

- SQL Query
  - Basics of SQL syntax
  - Aggregate functions with GROUP BY commands
  - Advanced queries with string operations and comparison operations
  - SQL JOIN commands
  - SQL Nested Queries
  - Use of Indexes to improve Query Performance
- Python Skills
  - Handling different types of variables including number, string, Boolean
  - Handling different Data Types including List, Tuple, Set, Dictionary
  - Handling of Loop
  - Expertise in Pandas Dataframes
  - Reading and writing of CSV files
  - ETL (Extract/Transform/Load)
  - Data Cleansing

3. Network Management

Network Management
• Network basics
○ Network architectures (OSI Model)
○ Fundamentals of Hubs, switches & routers
○ Routing, VLANs and ACLs
○ IP addresses & IP subnetting
○ Cabling and Network topologies
• DNS
○ Installation and configuration of DNS
○ Installation and Configuration of Active Directory
○ Setup of Domains, Domain Users & Domain Security
○ Local and Domain Security Policy
○ Installation and Configuration of DHCP
• VPN
○ Configuration and Implementation of VPN
○ Setup and Configuration of IPSec VPN
○ Configuration and Implementation of Remote Access Services
• Firewalls
○ Installation and Configuration of Firewalls
○ Installation and Configuration of SSL Certificates
• Routing and VLANs
○ Installation and Configuration of VLANs
○ Configuration of Routing Tables
○ Network Traffic Management via Ports, Protocols, Source and Destination IPs
○ Configuration of Network Address Translation (NAT) to allow Internet Access

4. Data Analytics

Data Analytics
• Data Modeling
○ Design schema in data modeling
○ Normalization & Denormalization
○ Primary Key & Foreign Key
○ Hashing
○ Hierarchical v/s Relational Database
• SQL Query
○ Basics of SQL syntax
○ Aggregate functions with GROUP BY commands
○ Advanced queries with string operations and comparison operations
○ SQL JOIN commands
○ SQL Nested Queries
○ Use of Indexes to improve Query Performance
• Excel Skills
○ Pivot Tables
○ Charts & Visualization
○ Functions used in Analytics – vlookup, sort, Date, string, Aggregate
• Python Skills
○ Handling different types of variables including number, string, Boolean
○ Handling different Data Types including List, Tuple, Set, Dictionary
○ Handling of Loop
○ Basic of Pandas Dataframes
○ Reading and writing of CSV files
• MIS & Business Intelligence
○ Basics of ETL (Extract/Transform/Load)
○ MIS Database Design Considerations
○ Building Reports and dashboards

5. Wireless & Telecommunications

Wireless & Telecommunication
• Introduction of IP Phones and Digital EPABX Connectivity.
• High Tech Digital Exchange.
• Digital Technology with advance features of digital wireless communication.
• Knowledge about Satellite Communication.
• Knowledge about Repeater Station for strengthening and improving the range of communication.
• Knowledge about Mobile HF Communication using half loop antenna.
• Knowledge about half Loop Antenna technique for HF Mobile Communication i.e. NVIS (Near Vertical Incident Signal).
• Knowledge about Encryption /Decryption for transmission/receiving in digital communication.
• Knowledge about operation of modern Digital Testing/Measuring Instruments for newly launched Digital Wireless equipments.
• Optical Fiber Communication.
• Maintenance of IT equipments as well as wireless equipment having Digital Technology.
• Knowledge about trunking technologies like TETRA, APCO.
• Knowledge of various features of Digital Mobile Radios.
• Knowledge of installation and surveillance of CCTV camera setup.
• Knowledge of handling of portable VSAT terminal like Flyaway Satellite terminal for emergency purpose.
• Knowledge of Software defined Radios.
• Knowledge of Internet of Things and Artificial Intelligence.

6. Website Administration

Website Administration
• Manage Website Infrastructure
○ Fundamental of DNS (Domain Name System)
○ Installation and configuration of Software and Hardware Load Balancer
○ Installation and Configuration of reverse proxy server
○ Installation and Configuration of IIS and Apache Web Server
○ Starting and Shutting down of Web Server
○ Configuring and Troubleshooting Web Server
○ Configure access for users
○ Seamlessly connect to database and other back-end components
• Website Security
○ Manage Security of Web Site
○ Installation and configuration of SSL certificates
○ Installation and configuration of Web Application Firewalls
○ Knowledge of DDOS attacks
○ Knowledge of OWASP (Open Web Application Security Project)
○ Knowledge of VAPT (Vulnerability Assessment and Penetration Testing)
• Monitor Performance and Redundancy
○ Monitor website performance
○ Assess user feedback and Web Site usage
○ Provide Technical Support to users
○ Take Backup of Web Site
○ Upgrade Web Applications with zero downtime
○ Examine Access and Error logs
• Create and Update Web Pages
○ Maintain and Troubleshoot websites
○ Create simple web pages based on wireframes

7. Computer/Digital Forensic Analysis

Computer/Digital Forensic Analysis
• **Digital Forensic Tools**
o Knowledge of Different Digital Forensic Tools including Cellebrite UFED 4PC, Cellebrite Pathfinder, Oxygen Forensic Detective, MSAB XRY, EnCase Forensic Software, Access Data Forensic Toolkit, Magnet AXIOM, Paraben E3 Universal, Cellebrite UFED Cloud Analyzer, Magnet AXIOM Cloud, AD Triage, Logicube Forensic Falcon Neo, Talon Ultimate, Tableau TD2u, FTK Imager
• **Digital Forensics**
o Fundamental of Computer Forensics
o Understanding of Digital Forensics and Forensic Report
o Data Acquisition of physical storage devices, Information hiding, registry & password recovery, Email & Database forensics, memory acquisition.
o Knowledge of Forensic Investigations, Investigations Needs, Legal Process, and computer Forensic Resources.
• **Computer Forensic Tools**
o Evaluating Computer Forensics Tools Needs, Types of Computer Forensics Tools,
o Tasks performed by Computer Forensics Tools, Tools Comparisons,
o Computer Forensic Hardware and Software Tools,
o Command-Line Forensic tools, UNIX/Linux Forensics Tools,
o Forensic Workstations   Mobile Phone Forensics: Mobile Phone data acquisition through logical, physical and file system techniques, forensic procedures, accessing files present in SIM card, device data and memory card. Procedures for imaging mobile USB mass storage devices.
• **Windows Systems and Artifacts**
o Windows File Systems, File Allocation Table, New Technology File System,
o Useable File Formats,
o Unusable File Formats, Converting Files, Registry, Event Logs, Prefetch Files, Shortcut Files, Windows Executables etc.
• **Fundamental of Network Security and Associated Techniques**
o Command Line Scripting
o Firewall Design Principles, VPNs, Worms, Viruses, Security of Network Layer, Security of Application Layer Protocols, Different Forms of Vulnerabilities, Investigating Network Intrusions and Web Attacks, Router Forensic etc.

8. System Administration

System Administration
• Installation Operating System (Window and Linux)
○ Configuration of Operating Systems
○ Assigning Hostnames for the machines
○ Assigning IP addresses
• Virtualization
○ Creation of Virtual Machines (VMWare)
○ Startup and shutdown of Virtual machines
○ Configuration of Virtual Machine resources
○ Backup and Restore of Virtual Machine
• File Systems & Storage
○ File Systems and types of File Systems
○ Configuration of Storage, Disk Partitions, Disk Volumes
○ Understanding of NFS server and NFS clients
○ Assigning folder permissions
○ Backup and Restore
○ Understanding RAID LEVELS
○ Configuring different types of RAID LEVELS (0,1 and 5)
○ Creating and mounting file system
○ File Security & Permissions
• Print Services
○ Print Spooling
○ Concepts and Operation
○ Configuration and Cross-Platform Issues
• FTP & Telnet
○ Configuring FTP server and FTP clients
○ Configuring FTP user access, FTP security
• Monitoring System Performance
○ Monitor and manage running processes
○ Identify programs and processes consuming high CPU, Memory, IO
○ Kill processes
○ Configuring Swap Space
○ Getting System Information
○ Remotely manage systems with SSH and RDP

System Administration

- Shell Programming
  - Knowledge of Common Command Line Interface Commands (Windows and Linux)
  - Basics of Shell Programming
- Managing User & Groups
  - Adding users, Groups
  - Deleting Users, Groups
  - Changing permissions and ownerships
- DHCP
  - Fundamentals of DHCP
  - Installation and Configuration of DHCP
  - Configuring DHCP server for different DHCP client
- Web Server
  - Installation and Configuration of IIS and Apache Web Server
  - Starting and Shutting down of Web Server
  - Configuring and Troubleshooting Web Server

9. Programming /Coding

Programming /Coding

- Fundamentals of Object-Oriented Programming & Systems
  - Object & Constructors
  - Inheritance
  - Polymorphism (Over Loading & Over Riding)
  - Abstraction & Interface
  - Encapsulation

- Variable Manipulation
  - Byte, short, integer, long, float, Double, Character
  - String Buffer
  - Single Dimensional Array
  - Multi-Dimensional Array
  - Exception Handling
  - Try-Catch-Finally

- Multithreading
  - Thread Creations
  - Thread Life Cycle
  - Life Cycle Methods
  - Synchronization

- Swing (JFC)
  - Introduction Diff B/W AWT and SWING
  - Components hierarchy
  - Panes
  - Individual Swing components J Label
  - JButton, JTextField, JTextAres

- J2EE Containers
  - Web Services Support
  - Web Server (Tomcat) and Application Server (JBOSS)
  - Overview, installation and Configuration

- SQL
  - Basics of SQL queries
  - SQL Joins
  - JDBC
  - Types of Drivers
  - Prepared Statement

Programming /Coding

- Http Session
  - Cookies
  - URL-Rewriting
  - Hidden- Form Fields
  - Filters & Wrappers
  - Listeners
  - Web-Security

- Basics of Spring Boot and Android Programming

10. Database Administration

Database Administration
• Installation and Startup Configuration
○ Installing and configuration of RDBMS (MySQL and PostgreSQL)
○ Creation of Database, Tables, Indexes
○ Configure Partitioning
○ Database Configuration Parameters-Storage Size , Memory, Number of concurrent connections
○ Start and stop Database
○ Understand the stages of database startup
○ Configure Redo Log File
• Monitoring Database
○ Identify Poorly performing SQLs
○ Monitor Memory, Disk, Network, CPU usage
○ Monitor Alerts
○ Proactive Tablespace Monitoring
○ Monitoring Table Locks
○ Monitoring table and index space usage
• Database Backup and Recovery
○ Create consistent Full database backups
○ Create incremental backups
○ Automate database backups
○ Performing Database Recovery (full and partial)
○ Apply Redo Log files
• Database Security
○ Describe DBA responsibilities for security
○ Apply the principal of least privilege
○ Enable standard database auditing
○ Review audit information
○ Maintain the audit trail

Database Administration

- Administering User Security
  - Create and manage database user accounts
  - Authenticate users
  - Assign default storage areas (tablespaces)
  - Grant and revoke privileges
  - Create and manage roles
  - Create and manage profiles
  - Implement standard password security features
  - Control resource usage by users
- High Availability
  - Configure Database for High Availability
  - Setup Data Replication
  - Configure Continuous Data Replication

11. IT Support

IT Support
• Software
○ Basic Computer/Data communication Terminology.
○ Computer Abbreviation.
○ Basics of OS, Unix/Linux and Shell Programming.
○ Programming and Database management System (C/C++/java, Object Oriented Programming, Data Structures through C++, .NET Technology, SQL Server, Oracle.
○ Web Designing (HTML, DHTML, Java Script, Flash, Photoshop)
○ Number System, Hexadecimal number system
○ Network Technologies and Internet (IP Addresses, Switches, TCP/IP, VPN, Firewall, Cryptography and System Security, Cyber Crimes)
○ Microsoft Office/ Open office (Word, Excel, power Point, Access, Outlook)
○ Could Computing (Could computing concepts, could deployment scenarios, Security in cloud computing)
○ Software Testing and Quality Management (Software testing, Testing techniques, Testing Process and Specialized System testing)
• Hardware
○ Basic Electricity and conducting material: Current, Voltage, emf, Power generation system, Switch-plug wiring, Analyzing Conductivity of elements, Types of Conductors, Semi-Conductors-Silicon, Germanium.
○ Integrated Circuits and Logic Gates (AND, OR, XOR, NOT, NAND, NOR and XNOR)
○ Maintenance and Troubleshooting of operating Systems
○ User Accounts, Windows utilities, Data backup, Protect Data from viruses, Installing , managing and troubleshooting Hardware devices and drivers, Antivirus, familiarization with DDS, CLI & Linux OS
○ Mother Board in detail: Nomenclature, technology, standards, AMD CPUs, Cyrix CPUs. CPU over clocking, troubleshooting, CPU problems. Chips Sets: AMD chip sets, Intel chip sets, VIA chip sets SIS. Chip sets, OPTI chipsets, Legacy and support ICS.
○ PC-assembly and CMOS setup and troubleshooting: Observation of all parts of HDD, CD/DVD, and SMPS, Identification of cables and computers. Mounting Motherboard in cabinet Installation of cards, device and then connecting cables. Fitting of cabinet. CMOS-Setup Troubleshooting.
○ Basic of printers: Types of Printers, Mechanism, how printer work, Inkjet printer, working of laser printer fonts/ Types-faces, troubleshooting printers.
○ Regulated Power Supply: Basic regulated power supply using Zener Diode, Basic Switch Mode Power Supply (SMPS), Basic Uninterrupted Power Supply (UPS)

12. Cyber Crime.

Cyber Crime
• Fundamental if Cyber Crime
○ Cyber Crime Concepts and Security in Evolving Technologies.
○ Basics of Internet, IP, Network, Firewall, Router, MODEM, devices using Internet
○ Cyber Laws including IT Act, Personal Data Protection Bill 2019 and Cert-In Rules 2013
• Knowledge of Common Cyber Crimes
○ Understanding of cyber-attacks and frauds committed through email
○ Detection of email header, spoofing, etc.
○ Knowledge Social Engineering including phishing, Baiting, etc.
○ Knowledge of Social Media, Social Media Account hacking/spoofing, obscenity, identity theft, etc.
○ Knowledge of Source code and Business Data theft
• Cyber Forensics and Investigation
○ Fundamentals of Cyber Forensics and Investigation, Acquiring and Presenting Evidence.
○ Windows and Linux Artifacts Analysis and Document Forensics
○ Email Forensics and Mobile Forensics – Investigation Techniques
○ Fundamentals of Security in Android, iOS, Windows and Linux and Vulnerabilities.
○ Data recovery from Android, iOS, Windows and Linux Machine
○ Image creation of storage devices for data recovery
• Virus and Malware Analysis
○ Fundamentals of Virus and Malware Analysis
○ Knowledge of trojans and ransomware
○ Advanced Static and Dynamic Analysis
• Logical and Deductive Reasoning
○ Ability to understand transfer of money between accounts
○ Ability to co-relate phone calls/emails (time of call, frequency, etc.) with phishing attempts.
○ Ability to co-relate information flow between email and SMS (OTP, etc.)

13. OSINT Analysis.

OSINT Analysis

- OSINT as an Intelligence Collections Platform
  - What is Open Source Intelligence?
  - How it is used?
  - Nature and functions of OSINT
  - OSINT Objectives
  - Strengths and weakness of OSINT
- OSINT techniques as an intelligence gathering discipline, the role that OSINT plays in the intelligence process
  - Types of open-Source Intelligence Techniques by using following information
    - Search Engines
    - Social Networks : Facebook
    - Social Networks : Twitter
    - Social Networks : Instagram
    - Social Networks : General
    - Online Communities
    - Email Addresses
    - Usernames
    - People search Engines
    - Telephone Numbers
    - Online Maps
    - Documents
    - Images
    - Videos
    - Domain Names
    - IP Addresses
    - Government & Business Records
    - Advanced Linux Tools
    - Data Breaches & Leaks
  - What Is Threat Intelligence? Definition and Examples
- How the internet works, URL analysis, IP addressing, DNS Services and other internet related protocols
  - Different types of Internet Connections
  - Sandboxing
  - URL IP Lookup
  - Types of IP Addresses
  - Subnetting
  - DNS Spoofing
  - Reconnaissance Tools

OSINT Analysis

- Introduction to search engines and the composition of basic but effective search queries
  - Types of Search engines (Crawlers, Directories, Hybrid, Meta, Specialty Search Engines)
  - Dorking
  - SSL Certificates
- Software tools and online services usable for gathering, processing, and analysis of raw data
  - Type of data
  - News analytics
  - Opinion Mining
  - Scraping
  - Sentiment Analysis
  - Text Analytics
- Identifying the registrant(s) of internet domain names and determining the physical location of websites.
  - Whois tools
  - Reverse IP Lookup
  - IP addresses, mapping domain names to IP addresses and vice versa
  - Using search engine caches and other historical archives of website content
  - Harvesting web data
- Geopolitical implications that must be considered when deciding to collect and act on intelligence
  - Domain of internal security and safety
  - Economically, ethnically, religiously and ideologically induced factors
  - MLAT and Letter Rogatory
  - Staying anonymous on the internet
  - Use of proxy servers and Web-based anonymizing tools
  - VPN
- Image and photo tracking, tracing and analysis.
  - Extracting and analyzing meta data from image-, document audio, and video files
  - Analyzing meta data in images, documents etc and determining the authenticity of acquired data through hash calculations
- Crypto currency transactions and block chain analysis
  - Crypto Wallets
  - Determining historic ownership of Bit Coins
  - Analyzing Bitcoin Blocks

QUALIFYING STANDARDS FOR PHYSICAL ENDURANCE & MEASUREMNT TESTS (PE&MT) FOR THE POSTS OF CONSTABLES (EXE) IN CHANDIGARH POLICE

Physical endurance Tests[18]					
Race (Qualifying only)	Distance (In metres)	Qualifying Parameter in minutes as per age			
		18-30	>30-35 years	>35-40 years	>40-45 years
Male candidates	1600m	6 ¼ minutes (375 sec.)	7 minutes (420 sec.)	7 ¾ minutes (465 sec.)	10 minutes (600 sec.)
Female candidates	800m	4 ¼ minutes (255 sec.)	5 minutes (300 sec.)	5 ¾ minutes (345 sec.)	6 ½ (390 sec.)
Long Jump: (Qualifying in (3) attempts)	Distance (In metres)	Qualifying Parameter in Metres as per age			
		18-30	>30-35 years	>35-40 years	>40-45 years
Male candidates	3.95 m	3.95 m	3.80 m	3.65 m	3.50 m
Female candidates	2.74 m	2.74 m	2.60 m	2.45 m	2.30 m
High Jump: (Qualifying in (3) attempts)	Height (In meters)	Qualifying Parameter in Metres as per age			
		18-30	>30-35 years	>35-40 years	>40-45 years
Male candidates	1.14 m	1.14 m	1.10 m	1.05 m	1.00 m
Female candidates	0.90 m	0.90 m	0.85 m	0.80 m	0.75 m
Measurements Tests				Male	Female
Height[19] (in cm)				170cm	157.5cm
Relaxable for the following: Residents of notified[20] Hill Areas: by 5 cm: Wards of Police Personnel[21] (WPP) by 5 cm:				165 cm 165 cm	152.5 cm 152.5 cm
Chest: (In cm) Unexpanded-Expanded				84-88 cm	N/A
Relaxable for the following: Residents of notified Hill Areas: by 5 cm: Wards of Police Personnel (WPP) by 5 cm:				79-83 cm 79-83 cm	N/A N/A

[18] Relaxations in physical endurance test events of Race, Long Jump and High jump shall be applicable as per age calculated on the "Cutoff date" (see para 3) and not the actual date on which the PE & MT is held.

[19] Although The Punjab Police Rules, 1935, as applicable to Chandigarh, and as modified from time to time, specify height and chest measurements in feet and inches, the same have been converted to centimetres (cms) to comply with the Standards to Weight and Measurements Act 1986, and have been rounded off for convenience.

[20] Residents of hill areas i.e. Garhwalis, Kumaunis, Gorkhas, Dogras, Marathas and candidates belonging to states of States of Sikkim, Nagaland, Arunanchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K (Candidates claiming this relaxation would have to produce a certificate to this effect (Hill area certificate) from the competent Authority i.e. DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test).

[21] Wards of Police Personnel can avail only one relaxation, either of height or of chest in addition to the relaxation in age. Such relaxation shall be admissible to a limit of two children for any police personnel household.

[1]["(5) No person shall be eligible for direct recruitment if, he is colour blind or flat foot or has knocking knees.]

Rule 12.15 for Chandigarh

12.15 Recruits - age and physical standards of.- (1) Recruits shall be not less than [22], and not more than 27 years of age at the time of enrolment, and shall have a minimum height of 5'-7" and normal chest measurement of 33", with expansion of 1 inch. These physical standards shall not be relaxed without the general or special sanction of the Deputy Inspector-General. A general reduction of the standard may be allowed by Deputy Inspectors-General in the case of special castes or classes, which provide desirable recruits, but whose general height does not come up to that prescribed. In such cases a standard of chest measurement and general physique shall be fixed, which will permit the enlistment of strong and well proportioned youths of the class in question. The Inspector General may, in special circumstances to be recorded in writing, relax the upper age limit and the Physical standards in the case of recruits.

Note 1.- A recruit whose age is not less than 17 years may be enrolled, subject to the condition that the service rendered by him before the age of 18 years shall not qualify for pension.

(2) The greatest care shall be taken to ensure that the age of every police officer is correctly recorded at the time of his enrolment and appointment. The record then made becomes of the utmost importance when the question arises of an officer's right to pension, and is accepted as decisive in the absence of full proof both that the original entry was wrong and that the date of birth originally given was due to a bona fide mistake.

A copy of this rule shall be pasted inside the cover of the recruit register (Form 12.13) and the attention of the Civil Surgeon shall be drawn to it.

[2]Provided that the minimum educational qualification for the post of Constable in the Band shall be Middle Standard for the applicants who have retired from the difference services and have worked as a member of the Defence Band Staff.]

Rule 12.16 for Punjab

12.16. Recruits-medical examination of.- (1) Every recruit shall, before enrolment, be medically examined and certified physically fit for service by the Civil Surgeon. A certificate in the prescribed form (10.64) signed by the Civil Surgeon personally, is an essential qualification for enrolment (vide Fundamental Rule 10).

The examination by the Civil Surgeon, will be conducted in accordance with the instructions issued by the medical department and will test the eyesight,

---

[1] Added by Haryana Govt. Notification No. S.O.133/H.A.25/2008/S.92/2015 dated 18.6.2015.

speech and hearing of the candidate, his freedom from physical defects, organic or contagious disease, or any other defect or tendency likely to render him unfit, and his age. The candidate must strip for examination, a loin covering being allowed except when the examination is being completed, and any candidate who refuses to do so must be rejected. The conditions of police service make it necessary that the medical examination of candidates should be strict. Candidates shall be rejected for any disease or defect which is likely to render them unfit for the full duties of a police officer.

(2) Superintendents are themselves responsible for rejecting candidates whose general standard of physique and intelligence is unsatisfactory; only those candidates should be sent for medical examination whom the Superintendent has accepted as being up to the required standards in these respects. (See Appendix 12.16).

Rule 12.16 for Haryana

[1][12.16 Procedure for direct recruitment:-

(1) Percentage of vacancies:

All vacancies in the rank of Constable and fifty percent (50%) of the total posts (both temporary and permanent) in the rank of Sub Inspector shall be filed up by direct recruitment through Haryana Staff Selection Commission;

Provided that three percent (3%) vacancies out of the vacancies to be filled up by direct recruitment shall be filled up from outstanding sportspersons.

(a) The Haryana Staff Selection Commission may co-opt one or more technical experts such as serving or retired police officer (not below the rank of Deputy Superintendent of Police) psychologists, doctors, subject matter experts etc. from time to time, to assist them. These experts shall be persons of repute in their respective fields having minimum 10 years' experience,

(b) The Haryana Staff Selection Commission shall be responsible for maintaining a computer-based Management Information System for managing the entire selection process including, inter alia, receiving the on-line applications, processing and preparing the result etc.

(2) Requisition:-

Whenever there are sufficient number of vacancies for direct recruitment, the Director General of Police shall after the approval of the State Government, send the requisition to the Haryana Staff Selection Commission.

(3) Public notification:-

On receipt of requisition from the Director General of Police, the Haryana Staff Selection Commission shall notify the vacancies atleast fifteen days (15) prior to the last date for submission of applications in atleast two(2) prominent daily newspapers in the State one of which shall be in Hindi and other in English. The

---

[1] Substituted by Haryana Govt. Notification No. 13/H.A.25/2018/S.92/2018 dated 19.3.2018.

GOVERNMENT OF INDIA

Chandigarh Administration Gazette

EXTRAORDINARY

Published by Authority

CHANDIGARH, TUESDAY, JUNE 27, 1995 (ASADHA 6, 1917 SAKA)

Social Welfare Department
Notification
The 27th June, 1995

No. F-III-SW-127/SW/OBC/95/1245 – In pursuance of Government of India, Ministry of Personnel, Public Grievances, Pensions (Department of Personnel & Training) bearing letter No. 36012/22/93-Estt.(SCT) dated the 8th September, 1993 read with Chandigarh Administration, Finance Department Notification bearing No. 139-UTFII(14)-93/4864 dated the 31st May 1993. The Administrator, Union Territory Chandigarh is pleased to declare the following castes as "Other Backward Classes (OBCs)", in the Union Territory, Chandigarh for the purpose of reservation of vacancies in Civil posts and services in the Chandigarh Administration, namely:-

1.	Aheria, Aheri, Heri, Naik, Thori or Turi
2.	Berrer/Barra
3.	Beta/Teta, Hansi/Hensi or Hesi
4.	Chamgar/Changar
5.	Chirimar/Chrimar
6.	Daiya
7.	Gwaria, Gauria or Gwar
8.	Kanjar or Kanchan/Kanchan
9.	Kummi/Kurmi
10.	Nar
11.	Rehar, Rehare/Rehard or Ree/Re
12.	Ghirath including Chahng and Bahti
13.	Kahar, Jhinwar or Dhinwar/Dhinear
14.	Ghani/Ghazi, Goasiara/Ghasiara or Ghosi, Ghosia
15.	Bagria
16.	Weavers (Jullaha)
17.	Labana
18.	Kumhar/Kumahars
19.	Nais
20.	Dhobis
21.	Kamboj
22.	Rai Sikh
23.	Barwar
24.	Barai, Tarboli/Tomboli
25.	Batera/Battera

26. Bairagi/Baregi/Baragi
27. Bharbunja, Bharbhuja/Bharbhurja
28. Bhat, Bhatra, Darpi, amiya
29. Bhuhalia-Lohar
30. Chahang/Chang
31. Chimba/Chiba/Chhimba, Chipi, Chhippi/Chimpa/Darji/Darj, Tank
32. Dahakaut/Dakaut
33. Dhimar, Maliah/Mallah, Kashyap Rajput/Kasyo Rajputs
34. Faquir
35. Dhosali/Bhosali, Dosali
36. Gawla/Gawala, Gowala/Gowala
37. Gadderia/Gadaria
38. Jhangara Brahaman/Jhangra Brahman/Jangra Brahman
39. Hazam Nai/Hajjam Nai
40. Jogi Nath
41. Khati
42. Rechban/Reehhand
43. Khanghera
44. Kuchband/Kuch Band
45. Thathera/Thethera, Tamera
46. Lakhera, Kanihar/Maninar
47. Vanzara
48. Madari
49. Lohar
50. Mochi
51. Mirasi
52. Noongar
53. Nalband
54. Shorgir
55. Pinja, Pemja/Penja
56. Soi
57. Singhikar/Singhikant, Singhwala/Singhiwala
58. Teli
59. Christian converted from Scheduled Castes
60. Daula, Soni Barderi/Soni

This supersedes the Chandigarh Administration, Social Welfare Department, notification bearing No. SW1-79/14556 dated the 6th October, 1979.

(A.R. TALWAR),
Secretary, Finance & Social Welfare,
Chandigarh Administration.

Note: Every effort has been made to ensure accuracy of the list of castes declared as OBC. Department disclaim any responsibility for typographical errors & accuracy of the list which is contained in this site. However, copy of gazette notification in this regard may also be consulted.

CHANDIGARH ADMINISTRATION
SOCIAL WELFARE DEPARTMENT

Notification
The 3rd September, 2001

No. F3/SW/OBC/2001/2272 :- The Administrator, UT, Chandigarh is pleased to include the following two castes in the list of Other Backward Class at Sr. No. 61 and 62 on the recommendations of the Permanent Body constituted for the purposes of entertaining, examining and recommending upon requests for inclusion/exclusion in the lists of Other Backward Classes in UT, Chandigarh already notified vide Notification No. F-III-SW-127/OBC/95/1245, dated 27th June 1995:-

1. Gujjar
2. Sunar/Swarnkar

G.K.MARWAH
Secretary, Social Welfare,
Chandigarh Administration.

Note: Every effort has been made to ensure accuracy of the list of castes declared as OBC. Department disclaim any responsibility for typographical errors & accuracy of the list which is contained in this site. However, copy of gazette notification in this regard may also be consulted.

CHANDIGARH ADMINISTRATION
SOCIAL WELFARE DEPARTMENT

Notification
The 5th February, 2004

No. F3/SW/OBC/2004/443-445 :- The Administrator, UT, Chandigarh is pleased to add the following caste at serial No. 36 as synonymous of Gawla/Gawala/Gowala in the list of Other Backward Classes meant for UT, Chandigarh already notified vide Notification No. F-III-SW-127/OBC/95/1245, dated 27th June 1995.

Yadav/Ahir

Now onwards, Castes at serial No. 36 may be read as under:-

"Gawla/Gawala, Gowala/Yadav/Ahir"

G.K.MARWAH
Secretary, Social Welfare,
Chandigarh Administration.

Note: Every effort has been made to ensure accuracy of the list of castes declared as OBC. Department disclaim any responsibility for typographical errors & accuracy of the list which is contained in this site. However, copy of gazette notification in this regard may also be consulted.

CHANDIGARH ADMINISTRATION
SOCIAL WELFARE DEPARTMENT
Corrigendum
The 10th August, 2007

No. RA/SWD/2007/5478 – In partial modification of the Chandigarh Administration Extraordinary Gazette Notification No. F-III-SW-127/SW/OBC/95/1245, dated 27th June, 1995, notifying the castes of Other Backward Classes for Union Territory Chandigarh, the Administrator UT, Chandigarh is pleased to substitute the castes/communities mentioned at Sr. No. 8,11 and 28 as under:-

Sr.No.	Name of the Caste/Community existing in the State OBC list	Name of the Caste/community to be substituted
8	Kanjar or Kanchan/ Kanchan	Kanjar or Kanchan/ Kanohan
11	Rehar, Rehare/Rehard or Ree/Re	Rehar, Rehare/Rehard or Rer/Re
28	Bhat, Bhatra, Darpi, Amiya	Bhat, Bhatra, Darpi, Ramiya

KRISHAN MOHAN
Secretary, Social Welfare
Chandigarh Administration

Note: Every effort has been made to ensure accuracy of the list of castes declared as OBC. Department disclaim any responsibility for typographical errors & accuracy of the list which is contained in this site. However, copy of gazette notification in this regard may also be consulted.

No.27/4/94-IH(7)-2015/ /6074
Chandigarh Administration,
Department of Personnel

Chandigarh dated the 3/8/15

To

All the Administrative Secretaries/
Heads of Departments/Offices/
Institutions/Boards/Corporations
Chandigarh Administration.

Subject:- Benefit of reservation for Other Backward Classes (OBCs) in civil posts and services under the Chandigarh Administration.

Sir/Madam,

In partial modification of this department's circular letter No. 27/4/94-IH(7)-2003/23827 dated 23.12.2003, I am directed to address you on the subject noted above and to state that it has been decided by the Chandigarh Administration as a matter of policy that for recruitment to the posts under the Chandigarh Administration, a person would be eligible for the benefit of reservation of Other Backward Class (OBC) whose caste is notified in the State List of Other Backward Classes (OBCs) of Union Territory, Chandigarh.

Yours faithfully,

Superintendent Personnel,
for Secretary Personnel
Chandigarh Administration.

6

Chandigarh Administration
Social Welfare Department

Notification

No.SW/OBC/2015/ 2457   Dated: 26·3·15

The Administrator, Union Territory, Chandigarh, is pleased to include the following synonymous and new castes in the list of Other Backward Classes (OBCs) against their following given Serial Nos. on the recommendations of Permanent Body constituted for the purpose of entertaining, examining and recommending upon requests for inclusion/exclusion in the lists of Other Backward Classes in U.T., Chandigarh in continuation with earlier Notifications notified vide No.F-III-SW-127/OBC/95/1245 dated 27.06.1995 and subsequent Notification No.F3/SW/OBC/2001/2272 dated 03.09.2001 and Notification No.F3/SW/OBC/2004/443-445 dated 05.02.2004:-

	Existing Entry		New Entries
3.	Beta/Teta, Hansi/Hensi or Hesi	3.	Beta/Teta, Hansi/Hensi or Hesi/Hasi
11.	Rehar, Rehare/Rehard or Rer/Re	11.	Rehar, Rehare/Rehard or Rer/Re, Rehara
15.	Bagria	15.	Bagria, Bagaria
16.	Weavers (Jullaha)	16.	Weavers (Jullaha), Julaha (excluding those in Scheduled Caste)
18.	Kumhar/Kumahars	18.	Kumhar/Kumahars/Kumahar
19.	Nais	19.	Nais/Nai
20.	Dhobis	20.	Dhobis/Dhobi
24.	Barai, Tarboll/Tomboli	24.	Barai, Tarboll/Tomboli/Tamboli
29.	Bhuhalia-Lohar	29.	Bhuhalia-Lohar/Bhubalia-Lohar
31.	Chimba/Chiba/Chhimba, Chippi, Chhippi/Chimpa/Darji/ Darj, Tank	31.	Chimba/Chiba/Chhimba, Chippi, Chhippi/Chimpa/Darji/ Darj, Tank, Chhipi
36.	Gawla/Gawala, Gowala/Yadav/Ahir	36.	Gawria/Gawala, Gowala/Yadav/Ahir, Gwala/Gowale
37.	Gadderia/Gadaria	37.	Gadderia/Gadaria/Gaddaria
38.	Jhangara Brahaman/Jhangra Brahman/Jangra Brahman	38.	Jhangara Brahaman/Jhangra Brahman/Jangra Brahman/ Jhangara-Brahman
39.	Hazam Nai/Hajjam Nai	39.	Hazam Nai/Hajjam Nai, Hajjam/Hazam
40.	Jogi Nath	40.	Jogi Nath, Jogi, Nath
57.	Singhikar/Singhikant, Singhwala/Singiwala	57.	Singhikar/Singhikant, Singhwala/Singiwala/Singhiwala

7

62.	Sunar/Swarnkar	62.	Sunar/Swarnkar/Swarnakar
63.	Nil	63.	Bhar/Rajbhar
64.	Nil	64.	Ramgarhia
65.	Nil	65.	Saini

V. LALREMATHANGA
SECRETARY SOCIAL WELFARE,
CHANDIGARH ADMINISTRATION

No.SW/OBC/2015/2452-53   Dated: 26·3·15
A copy is forwarded to the :-
1. The Secretary, Ministry of Personnel, Public Grievances & Pension
   (Department of Personnel & Training), New Delhi
2. The Secretary, Ministry of Social Justice & Empowerment, Shastri Bhawan,
   New Delhi
for information.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

No.SW/OBC/2015/ 2959   Dated: 26·3·15
A copy is forwarded to the Chairman, National Commission for Backward
Classes, Government of India, IndiaTrikoot - 1, Bhikaji Cama Place New Delhi - 110
066 for information.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

No.SW/OBC/2015/ 2455   Dated: 26·3·15
A copy is forwarded to the Director Public Relations, Chandigarh
Administration for information. He is requested to issue a Press Note in this regard.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration
Dated: 26·3·15

No.SW/OBC/2015/ 2956
A copy is forwarded to the Controller, Printing & Stationery Department,
U.T., Chandigarh for information with request to publish the said notification in the
next issue of Chandigarh Administration Gazette and supply 50 copies to this office
for record.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

8

No.39016/10/79-Estt (C)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Department of Personnel and Administrative Reforms
(Karmik Aur Prashasanik Sudhar Vibhag)
....
New Delhi-1, the 11 Dec., 1979

N O T I F I C A T I O N

In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules for regulating the recruitment of ex-servicemen in Central Civil Services and Posts, namely :-

1.   Short title and commencement -

(1)   These rules may be called the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979.

(2)   They shall be deemed to have come into force on the first day of July, 1979.

2.   Definitions - In these rules, unless the context otherwise requires-

(a)   "Armed Forces of the Union" means the naval, military and air forces of the Union;

(b)   "disabled ex-serviceman" means an ex-serviceman who while serving in the Armed Forces of the Union was disabled in operations against the enemy or in disturbed areas;

(c)   "ex-serviceman" means of a person, who has served in any rank (whether as a combatant or as non-combatant), in the Armed Forces of the Union, including the Armed Forces of the former Indian States, but excluding the Assam Rifles, Defence Security Corps, General Reserve Engineering Force, Lok Sahayak Sena and Territorial Army, for a continuous period of not less than six months after attestation, and

(i)   has been released, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, or has been transferred to the reserve pending such release, or

(ii)   has to serve for not more than six months for completing the period of service requisite for becoming entitled to be released or transferred to the reserve as aforesaid; or

(iii) has been released at his own request, and r completing five years service in the Armed Forces of the Union;

(d) "para-military forces" means the Border Security Force, Central Reserve Police Force, Indo-Tibetan Boarder Police, Central Industrial Security Force, Secretariat Security Force, Assam Rifles, and Railway Protection Force;

(e) "reserved vacancies" meanse vacancies reserved under rule 4 for being filled by ex-servicemen.

3. Application - These rules shall apply to all the Central Civil Services and Posts, Group 'C' and Group 'D' and to the posts of the level of Assistant Commandant in all para-military forces.

4. Reservation of vacancies - (1) Ten per cent of the vacancies in the posts of the level of Assistant Commandant in all para-military forces; ten per cent of the vacancies in each of the categories of Group 'C' posts and of such posts in each group 'C' Service; and twenty per cent of the vacancies in each of the categories of Group 'D' posts and of such posts in each Group 'D' Service, including permanent vacancies filled initially on a temporary basis and temporary vacancies which are likely to be made permanent or are likely to continue for three months and more, to be filled by direct recruitment in any year shall be reserved for being filled by ex-servicemen:

Provided the percentage of reservation so specified for ex-servicemen in a category of posts shall be increased or decreased in any one recruitment year to the extent to which the total number of vacancies reserved for ex-servicemen, Scheduled Castes and Scheduled Tribes (including the carried forward reservations for Scheduled Castes and Scheduled Tribes) and for any other categories taken together, falls short or is in excess, as the case may be, of fifty per cent of the vacancies in that category of posts filled in that year:

Provided further that in case of an increase in the reservation for the ex-servicemen under the preceding proviso, the additional vacancies so made available for them shall be utilised first for the appointment of disabled ex-servicemen and if any such vacancies still remain unfilled thereafter the same shall then be made available to other ex-servicemen.

(2) Out of the vacancies reserved for being filled by ex-servicemen, vacancies shall be reserved for candidates belonging to the Scheduled Castes and Scheduled Tribes in accordance with such orders as are issued in this behalf by the Central Government from time to time:

..........3........

Provided that if any ex-serviceman belonging to the Scheduled Caste or Scheduled Tribe is selected, his selection shall be counted against the overall quota of reservations that shall be provided for the Scheduled Castes or Scheduled Tribes in accordance with the orders issued by the Central Government from time to time.

(3)   No vacancy reserved for ex-servicemen in a post to be filled otherwise than on the results of an open competitive examination, shall be filled by the appointing authority by any general candidate, until and unless the said authority, -

(i)   has obtained a 'Non-availability Certificate' from the employment exchange (where a requisition is placed on an employment exchange);

(ii)   has verified the non-availability of a suitable candidate by reference to the Director General Resettlement and recorded a certificate to that effect; and

(iii) has obtained approval of the Central Government.

5.   SPECIAL PROVISION REGARDING AGE LIMIT - For appointment to any vacancy in Central Civil Services Group 'C' and Group 'D', whether reserved or not under these rules, every ex-serviceman who has put in not less than six months continuous service in the Armed Forces of the Union shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post or service for which he seeks appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit.

6.   Special provision regarding educational qualifications-

(1)   For appointment to any reserved vacancy in Group 'D' posts, every ex-serviceman who has put in not less than three years service in the Armed Forces of the Union shall be exempt from the minimum educational qualification, if any, prescribed in respect of such posts.

(2)   For appointment to any reserved vacancy in Group 'C' posts, the appointing authority may, at its discretion, relax the minimum educational qualification, where such qualifi-cation prescribed is a pass in the Middle School Examination or any lower examination, in favour of ex-servicemen who have put in atleast three years service in the Armed Forces of the Union and who are otherwise considered fit and suitable for appointment to such posts, in view of their experience and other qualifications.

......4.......

(3)   For appointment to any reserved vacancy in Group 'C' posts, to be filled partly by direct recruitment and partly by promotion or transfer, where the educational or technical qualification prescribed for appointment by direct recruitment is higher than that prescribed for promotees or transferees, an ex-serviceman shall be deemed to satisfy the prescribed educational or technical qualification if he —

(i)   satisfies the educational or technical qualification prescribed for direct recruitment to the post from which promotion or transfer to the post in question is allowed, and

(ii)   has identical experience of work in a similar discipline and for the same number of years in the Armed Forces of the Union, as prescribed for promotees or transferees.

EXPLANATION: For the purposes of this rule, in computing the period of three years service, there shall be added any period of service which an ex-serviceman has rendered while serving in a corresponding post or position in a civil department, or a public sector undertaking or an autonomous organisation, whether under the Central Government or any State Government, or in a Nationalised Bank to the period of service rendered in the Armed Forces of the Union.

7.   Amendment of recruitment rules — All rules regulating the recruitment of persons to Group 'C' and Group 'D' posts and services under the Central Government shall be subject to the provisions of these rules and shall be construed accordingly.

8.   Interpretation — If any question arises as to the interpretation of these rules, the question shall be decided by the Central Government and the decision of the Central Government shall be final.

(R. C. GUPTA)
DEPUTY SECRETARY TO THE GOVERNMENT OF INDIA

no. 36034/30/82-
Estt(SCT) dt. 6.7.83

Explanatory memorandum to the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979.

—5—

Under the Ex-servicemen (Reservation of Vacancies in the Central Civil Services and Posts, Class III and Class IV) Rules, 1974, the reservations for ex-servicemen were available in the vacancies filled by direct recruitment in the Central Civil Services and Posts, Class III and Class IV. These rules ceased to be in force w.e.f. from the 1st July, 1979. Since the problem of rehabilitation of ex-servicemen is a continuing feature, it has been decided to make available to the ex-servicemen certain facilities for their rehabilitation in Civil employment on a permanent basis. In formulating the present rules the provisions of the Ex-servicemen (Reservation of Vacancies in the Central Civil Services and Posts Class III and Class IV) Rules 1974, and the decisions taken on the recommendations of the Working Group of officers on Resettlement of Ex-servicemen with regard to changes in those rules including change in the nomenclature of the rules have been taken into account. This will not adversely affect the rights of any person.

****

No.39016/10/79-Estt.(C)   New Delhi-1, the   Dec., 1979

Copy forwarded to :-

1. All Ministries and Departments of the Government
    of India with usual number of spare copies.

2. Union Public Service Commission, with usual number
    of spare copies.

3. Central Vigilance Commission, New Delhi.

4. Comptroller and Auditor General of India, New Delhi.

5. Lok Sabha Sectt./Rajya Sabha Sectt.

6. Commissioner for Linguistic Minorities, Allahabad.

7. Election Commission, New Delhi.

8. All Union Territories Administration.

9. D.G.P.& T.

10. All attached and subordinate offices of the
    Department of Personnel and Administrative Reforms
    and Ministry of Home Affairs.

11. All Officers and Section of the Ministry of Home Affairs
    and Department of Personnel and Administrative Reforms.
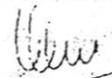
                              (R.C.GUPTA)
              DEPUTY SECY. TO THE GOVT. OF INDIA.

Chandigarh Admn
Home Departm
(Department of Technical Education)
Delux Building, U.T. Secretariat, Sector-9, Chandigarh-160009
FAX 0172-2740337

No. 19/1/13-IH(10)-2019/ 7185   dated, the 1/5/19

To

All the Administrative Secretaries/
Head of Departments/Offices in
Chandigarh Administration.

Subject:-   Reservation for Economically Weaker Sections (EWSs) in Admission in
             Education Institutions.

Sir/Madam

        I am directed to address you on the subject noted above and to enclose
herewith a copy of O.M.No. 36039/1/2019-Estt. (Res.), 19.01.2019 & dated 31.01.2019
of the Govt. of India, Ministry of Personnel, Public Grievances & Pensions, Department
of Personnel & Training, New Delhi and letter No. F. 20013/01/2018-BC-II, date
17.01.2019 of the Govt. of India, Ministry of Social Justice and Empowerment,
Department of Social Justice and Empowerment, New Delhi along with its enclosures,
which is self explanatory.

2.   The persons belonging to Economically Weaker Sections (EWSs) from
all over India would get benefit of 10% reservation in Admission in the
Educational/Technical/Medical Institution of Union Territory, Chandigarh.

3.   The contents of this communication may kindly be brought to the notice
of all officers/officials working under your control for strict compliance.

Branch (Diary)
..... 7408
...... 3-V-19

                                            Yours faithfully

                                            Sudesh 1/5/19
                                            Superintendent Technical Education
                                            for Adviser to the Administrator
                                            Union Territory, Chandigarh.

Endst.No. 19/1/13-IH(10)-2019/ 7186   dated, the 1/5/19

        A copy is forwarded to All the Administrative Branches of Chandigarh
Administration Secretariat for similar action.

                                            Sudesh 1/5/19
                                            Superintendent Technical Education
                                            for Adviser to the Administrator
                                            Union Territory, Chandigarh.

Endst.No. 19/1/13-IH(10)-2019/ 7187   dated, the 1/5/19

        A copy is forwarded to the Director Information Technology, Union
Territory, Chandigarh for information and necessary action. He is requested to upload
the above instructions on the official website of Chandigarh Administration.

                                            Sudesh 1/5/19
                                            Superintendent Technical Education
                                            for Adviser to the Administrator
                                            Union Territory, Chandigarh.

CHANDIGARH ADMINISTRATION
POLICE DEPARTMENT

19055-61

No.   /UT/E-1 dated, Chandigarh the:-   16/5/19

        A copy of above is forwarded to the following for information and
taking necessary action:-
i)   All SDPOs
ii)   Headmaster, GMSH-26, Chandigarh
iii)   Supdt(Account & Procurement)
iv)   E-II & E-III

                                            (T P Singh) 15/5/19
                                            Administrative Officer
                                            for Superintendent of Police/Hqrs,
                                            Union Territory, Chandigarh.

F. No.36039/1/2019-Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi
19th January, 2019

OFFICE MEMORANDUM

Subject: Reservation for Economically Weaker Sections (EWSs) in civil posts and services in the Government of India

Reference is invited to Ministry of Social Justice and Empowerment O.M. No. F.No.20013/01/2018-BC-II dated 17.1.2019 on the above mentioned subject, which, inter-alia, reads as under:-

"1. In pursuance of insertion of clauses 15(6) and 16(6) in the Constitution vide the Constitution (One Hundred and Third Amendment) Act, 2019 and in order to enable the Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes, to receive the benefits of reservation on a preferential basis in civil posts and services in the Government of India and admission in Educational Institutions, it has been decided by the Government to provide 10% reservation to EWSs in civil posts and services in Government of India and admission in Educational Institutions.

2. Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

   i. 5 acres of Agricultural Land and above;
   ii. Residential flat of 1000 sq. ft. and above;
   iii. Residential plot of 100 sq. yards and above in notified municipalities;
   iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

3. The income and assets of the families as mentioned in para 2 would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The officer who issues the certificate would do the same after

1

19/1/2019

carefully verifying all relevant documents following due process as prescribed by the respective State/ UT.

....

5. Instructions regarding reservation in employment and admission to educational Institutions will be issued by DOPT and Ministry of HRD respectively."

In pursuance of the above Office Memorandum, it is hereby notified that 10% reservation would be provided for Economically Weaker Sections (EWSs) in central government posts and services and would be effective in respect of all Direct Recruitment vacancies to be notified on or after 01.02.2019.

3. Detailed Instructions regarding operation of roster and procedure for implementation of EWS reservation will be issued separately.

(Gyanendra Tripathi) 19/01/2019
(Gyanendra Dev Tripathi)
Joint Secretary to the Government of India

To
1   The Secretaries of all Ministries/Departments of the Government of India.
2   Department of Financial Services, New Delhi
3   Department of Public Enterprises, New Delhi
4   Railway Board, Ministry of Railways, Rail Bhavan, New Delhi
5   Secretary, Ministry of Human Resources Development, Shastri Bhavan, New Delhi.
6   Supreme Court of India/Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice President's Secretariat /Prime Minister's Office/ NITI Aayog
7   Union Public Service Commission / Staff Selection Commission
8   Secretary, Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi
9   National Commission for Scheduled Castes, Lok Nayak Bhawan, New Delhi
10. National Commission for Scheduled Tribes, Lok Nayak Bhawan, New Delhi
11. National Commission for Backward Classes, Trikoot-1, Bhikaji Cama, Place, R.K. Puram, New Delhi
12. Office of the Comptroller and Auditor General of India
13. Information and Facilitation Center, DoPT, North Block, New Delhi.
14. Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi 110067
15. NIC, DoPT – to upload the same on DoPT website.
16. Hindi Section for providing a Hindi translation

2

MAINTENANCE OF REGISTER OF COMPLAINTS BY THE GOVERNMENT ESTABLISHMENT:

Every Government establishment shall appoint a senior officer of the artment as the Grievance Redressal Officer.

Any person aggrieved with any matter relating to discrimination in loyment against any EWS may file a complaint with the Grievance Redressal er of the respective Government establishment. The name, designation and act details of the Grievance Redressal Officer may be displayed prominently on vebsite and in the office of the concerned establishment.

LIAISON OFFICER:

Ministries/Departments/Attached and Subordinate Offices shall appoint on Officer to monitor the implementation of reservation for EWSs.

The above scheme of reservation will be effective in respect of all direct iitment vacancies to be notified on or after 01.02.2019.

All the Ministries/Departments are requested to bring the above instructions e notice of all appointing authorities under their control. In case of any ulty with regard to implementation of the provisions of this OM, the rned authorities may consult DOP&T through their administrative :try/Department.

: As above.

(G. Srinivasan)
Director
Ph.No.011-23093074

(i)   The Secretaries of all Ministries/Departments of the Govt. of India
(ii)   Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi
(iii) Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi
(iv)   Railway Board, Rail Bhavan, Delhi.

Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner

Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate

) Revenue Officer not below the rank of Tehsildar and

) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

The Officer who issues the certificate would do the same after carefully ing all relevant documents following due process as prescribed by the ctive State/UT.

The crucial date for submitting income and asset certificate by the candidate be treated as the closing date for receipt of application for the post, except in where crucial date is fixed otherwise.

The appointing authorities should, in the offer of appointment to the idates claiming to be belonging to EWS, include the following clause :-

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset ficate submitted by the candidate through the certificate issuing authority.

Instructions referred to above should be strictly followed so that it may not ossible for an unscrupulous person to secure employment on the basis of a claim and if any person gets an appointment on the basis of such false claim, his services shall be terminated invoking the conditions contained in the offer ppointment.

EFFECTING RESERVATION - MAINTENANCE OF ROSTERS:

Department of Personnel and Training had circulated Office Memorandum 36012/2/96-Estt(Res) dated July 2, 1997 regarding implementation of post d reservation roster. The general principles for making and operating post

iii) The posts should be 'for conducting research' or 'for organizing, guiding and directing research'.

Orders of the Minister concerned should be obtained before exempting any satisfying the above condition from the purview of the scheme of reservation.

CRITERIA OF INCOME & ASSETS:

Persons who are not covered under the scheme of reservation for SCs, STs BCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees lakh only) are to be identified as EWSs for benefit of reservation. Income also include income from all sources i.e. salary, agriculture, business, ssion, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets be excluded from being identified as EWS, irrespective of the family income:-

   i.   5 acres of agricultural land and above;
   ii. Residential flat of 1000 sq. ft. and above;
   iii. Residential plot of 100 sq. yards and above in notified municipalities;
   iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities uld be clubbed while applying the land or property holding test to determine 'S status.

The term "Family" for this purpose will include the person who seeks benefit reservation, his/her parents and siblings below the age of 18 years as also :/her spouse and children below the age of 18 years.

INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND RIFICATION OF CERTIFICATE:

1   The benefit of reservation under EWS can be availed upon production of an come and Asset Certificate issued by a Competent Authority. The income and sset Certificate issued by any one of the following authorities in the prescribed rmat as given in Annexure-I shall only be accepted as proof of candidate's claim s belonging to EWS: -

   (i)   District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1ˢᵗ Class Stipendary

eservation roster would be as per the principles laid down in the said Office
andum.

:very Government establishment shall now recast group-wise post-based
ation roster register for direct recruitment in accordance with format given
1exure II, III, IV and V, as the case may be, for effecting 10% reservation for
interpolating them with the SCs, STs and OBCs. While fixing roster point, if
VS roster point coincides with the roster points of SCs/STs/OBCs the next
ble UR roster point has been allotted to the EWSs and also the principle of
:zing" has been kept in view. While drawing up the rosters, the cadre
:lling authorities may similarly "squeeze" the last points of the roster so as to
prescribed 10% reservation.

Where in any recruitment year any vacancy earmarked for EWS cannot be
up due to non availability of a suitable candidate belonging to EWS, such
:cies for that particular recruitment year shall not be carried forward to the
recruitment year as backlog.

Persons belonging to EWS selected against the quota for persons with
hmark disabilities/ex-servicemen shall be placed against the roster points
iarked for EWS.

ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for
ointment against an unreserved vacancy. Persons belonging to EWS who are
cted on the basis of merit and not on account of reservation are not to be
nted towards the quota meant for reservation.

FORTNIGHTLY/ANNUAL REPORTS REGARDING REPRESENTATION OF EWS:

The Ministries/Departments shall send single consolidated fortnightly report
luding their attached/subordinate offices beginning from 15.2.2019 as per
mat at Annexure-VI.

From 01.01.2020, the Ministries/Departments shall upload data on
iresentation of EWSs in respect of posts/services under the Central Government
the URL i.e. www.rrcps.nic.in as on 1ˢᵗ January of every year. All
nistries/Departments have already been provided respective usercode and
ssword with guidelines for operating the URL.

G. ðɪɛɕʋɐɹɐɴ

i) Supreme Court of India/ Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/ Prime Minister's Office/NITI Aayog

ii) Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi

vii) Staff Selection Commission, CGO Complex, Lodi Road, New Delhi

viii) The Secretary, Department of Social Justice and Empowerment, Shastri Bavan, New Delhi

ix) National Commission for Scheduled Castes, Lok Nayak Bhavan, New Delhi

x) National Commission for Scheduled Tribes, Lok Nayak Bhavan, New Delhi.

(xi) National Commission for Backward Classes, Trikoot, Bhikaji Cama Place, R.K. Puram, New Delhi.

(xii) Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.

(xiii) Information and Facilitation Centre, DOPT, North Block, New Delhi.

(xiv) Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi-110067.

(xv) All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.

Copy to: Director, NIC, DOPT -- with the request to immediately place this OM on the website of this Department (what's new tab) for information of all concerned.

G. Srinivas